

NEN CONNECT

HOW TO REGISTER YOURSELF IN 4 STEPS

Register yourself in four steps.

When your company has one or more licenses to NEN Connect you can register yourself and receive access with the help of these four steps. If you have any questions, please contact your company administrator.

With a personal profile each user will give you several benefits, such as:

- Personal favorites
- Personal search filter settings
- The 'Expert' role
- Subcollections

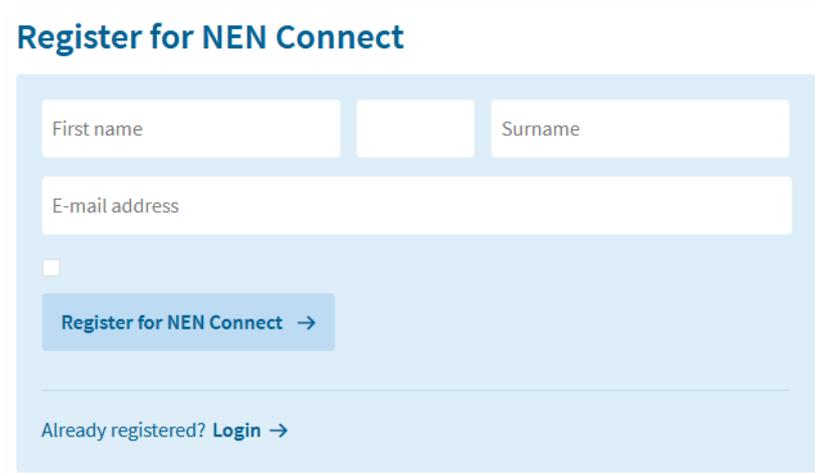
In the future this list will grow longer as more and more features are developed for users with a personal profile.

STEP 1

Go to <https://connect.nen.nl/Register/Apply>.

STEP 2

Enter your details. *Figure 1*



The screenshot shows a registration form titled "Register for NEN Connect". It features two input fields for "First name" and "Surname", a single input field for "E-mail address", and a checkbox. Below the checkbox is a blue button labeled "Register for NEN Connect →". At the bottom of the form, there is a link that says "Already registered? Login →".

Figure 1

When multiple company accounts have the same domain name assigned to them you will have to choose which account applies to you. You can only be assigned to one company account. *Figure 2*



Registreren NEN Connect

Uw e-mailadres kan worden gekoppeld aan meerdere bedrijven. Kies de juiste in de lijst hieronder:

Bert Bakker BV ▼

Registreren NEN Connect →

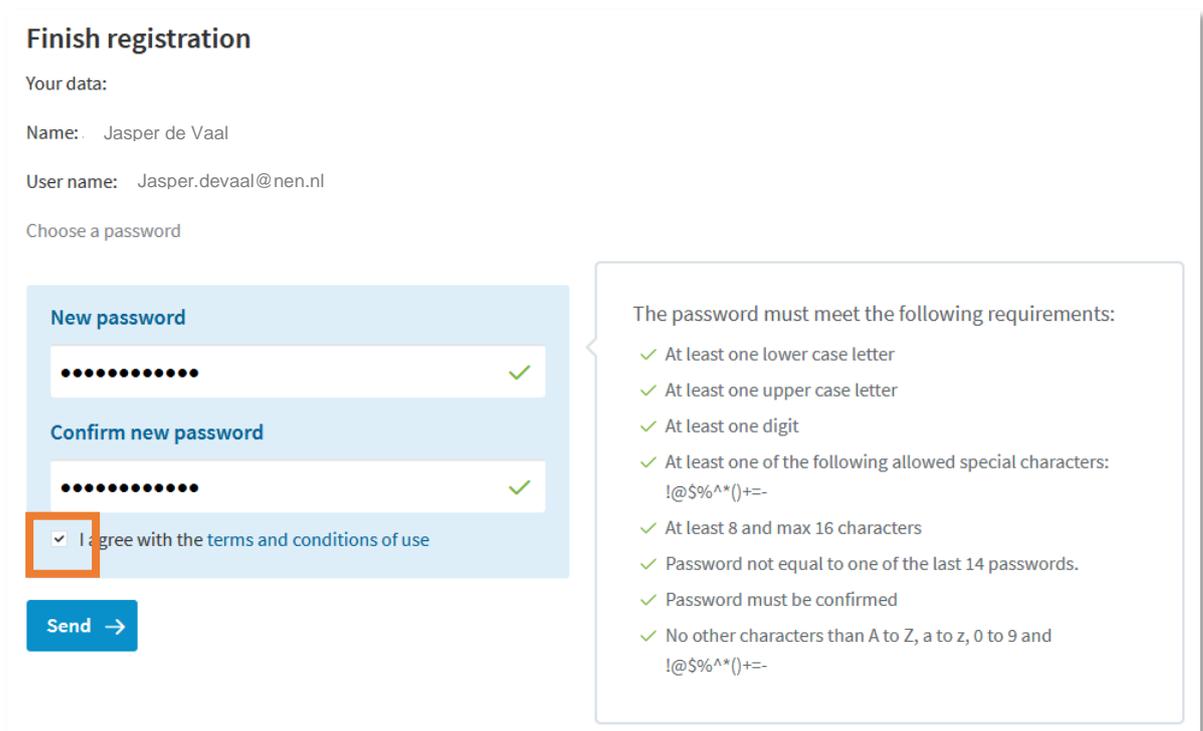
Al een account? **Inloggen** →

Figure 2

STEP 3

Complete your registration.

After entering your details you will receive an email with a link to finish your registration. The registration can be finalized when you agree with the terms and conditions of use. *Figure 3*



Finish registration

Your data:

Name: Jasper de Vaal

User name: Jasper.devaal@nen.nl

Choose a password

New password [password field] ✓

Confirm new password [password field] ✓

I agree with the terms and conditions of use

Send →

The password must meet the following requirements:

- ✓ At least one lower case letter
- ✓ At least one upper case letter
- ✓ At least one digit
- ✓ At least one of the following allowed special characters:
!@\$%^*()+=-
- ✓ At least 8 and max 16 characters
- ✓ Password not equal to one of the last 14 passwords.
- ✓ Password must be confirmed
- ✓ No other characters than A to Z, a to z, 0 to 9 and
!@\$%^*()+=-

Figuur 3

STEP 4

Log in to NEN Connect

Via the tab “Collections” you can see to which collections you have access to. Via the tab “Recently changed” you can track the latest changes to the standards. *Figure 4*

- NEN Connect is kept up-to-date in realtime.

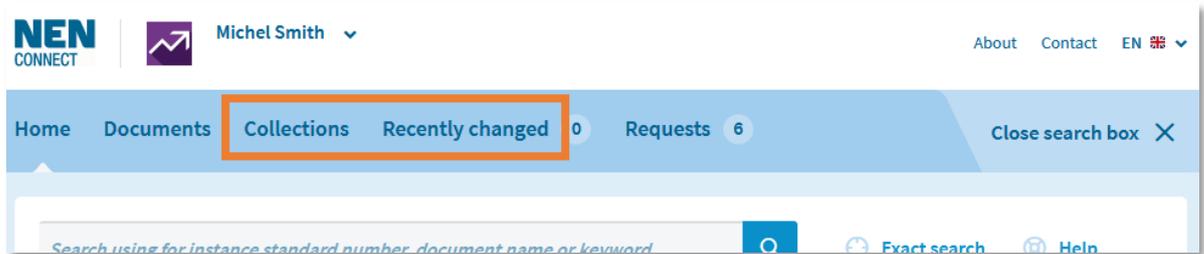


Figure 4

Access to none or not all of the licenses?

Through “My profile > Request licenses” you see for which licenses you still can request access to within your company. “My profile” is shown when you mouse over your own name at the top of NEN Connect. *Figure 5 + Figure 6*

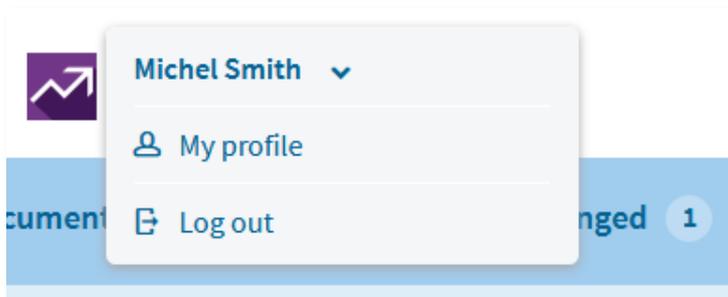


Figure 5

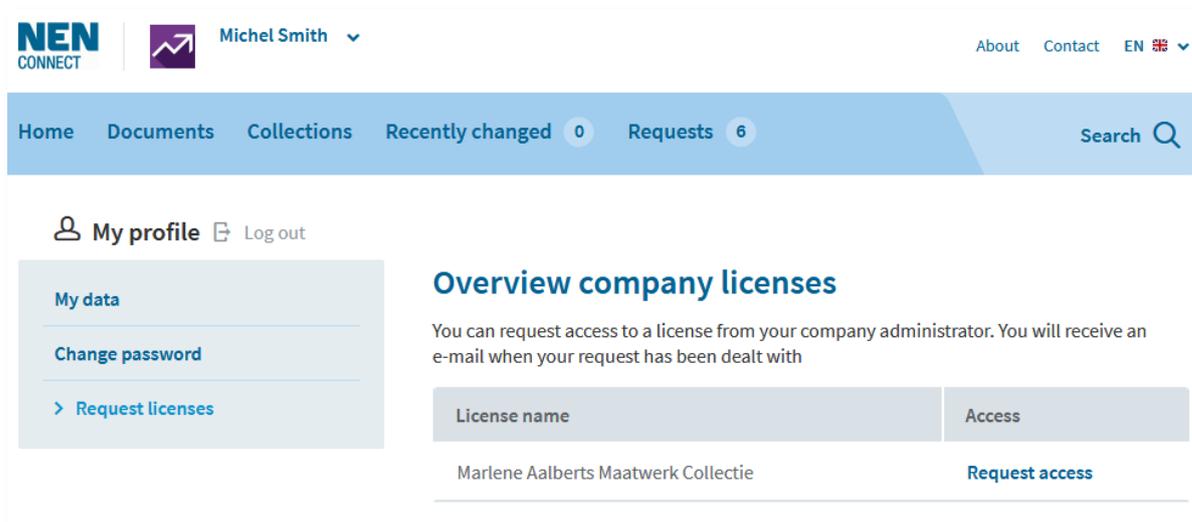


Figure 6

Your administrator will receive a notification of the request via email. He decides who will get access or not. On the tab "Requests" all requests for licenses (and standards) can be found.

Questions?

In case you have any questions or remarks please contact your administrator. His contact details can be found via the "Contact" button in the top right corner of NEN Connect.
